



AMITY TECHNICAL PLACEMENT CENTRE

DELHI | GR. NOIDA | GURUGRAM | GWALIOR | JAIPUR | LUCKNOW | NOIDA
MUMBAI | RAIPUR | RANCHI | KOLKATA | PATNA

GO MO GroupAB

Virtual Campus Recruitment – 2021 Passing Out Batch

Only for Students of Amity Education Group

Only for Unplaced & Eligible Students

Last Date to Register – 31st Dec 2020 by 5 PM

Company	GO MO GroupAB		
Website	http://www.gomogroup.com/		
Batch	2021		
Date of Campus	20 th Jan 2021		
Job Title	Profile 1 : HR Generalist Profile 2 : Recruitment Specialist		
Eligible Degrees	MBA		
Eligible Branches	HR		
Eligibility Criteria	10 th	-	60 % Criteria
	12 th	-	60 % Criteria
	Graduation	-	60 % Criteria
	Post-Graduation	-	60 % Criteria
Location	Pune		
Compensation (CTC)	Profile 1: 4.00LPA- 5.00LPA		
	Profile 2: 3.00LPA- 3.50LPA		
Roles & Responsibilities	Profile 1 : 1. Daily Functions: <ul style="list-style-type: none">● Manage a team of 1-2 members and allocate tasks based on daily requirements 2. Business Objectives: <ul style="list-style-type: none">● To conduct weekly meetings with the management to assess the HR related needs and align business objectives with management and employees 3. Updating HR Policies: <ul style="list-style-type: none">● Maintain and improve existing HR programs and policies by analysing emerging trends and metrics		

	<ol style="list-style-type: none"> 4. Employee Management: <ul style="list-style-type: none"> ● The candidate should have an in-depth knowledge of legal policies related to day-to-day management of employees and ensure regulatory compliance 5. Performance Management System: <ul style="list-style-type: none"> ● Analyze organization needs and setup performance management system half yearly and annual 6. Employee Motivation: <ul style="list-style-type: none"> ● Plan and conduct regular activities within the organization for employee motivation 7. Organization Restructuring & Organization Development: <ul style="list-style-type: none"> ● To provide input for team restructures, current workforce and succession and capacity planning 8. Training and Development: <ul style="list-style-type: none"> ● Identifying training needs for teams and individuals & plan training programs. Conduct, evaluate and monitoring training programs <p>Profile 2:</p> <ol style="list-style-type: none"> 1. Understand the job roles and responsibilities from relevant stakeholders 2. Create a recruitment strategy and communicate the deadline to relevant stakeholders 3. Design, plan and execute employer branding activities 4. Sourcing resumes from various recruitment portals and scrutinize the resumes as per hygiene parameters communicated by relevant stakeholders 5. Proactively seek market intelligence to gain competitive advantage in attraction, assessment and sourcing methodologies 6. Responsible for the candidate experience throughout his/her interview journey with us 7. Schedule interviews and co-ordinate with candidates for scheduling round 2, round 3 interviews and offer presentation 8. Ensuring flawless communication with consultants, hiring managers and key stakeholders 9. Responsible for meeting the recruitment deadlines on time and ensuring quality standards are met 10. Provide regular reporting and analytics of key hiring metrics to the hiring managers 11. Suggest new ideas to improve the recruitment process 12. Responsible for managing offer discussion, contract signing and on-boarding of candidates
<p>Any other Specific requirement for the Drive</p>	<p>Profile 1 :</p> <ul style="list-style-type: none"> ● Excellent interpersonal, negotiation, and conflict resolution skills ● Excellent organizational skills and attention to detail ● Excellent time management skills with a proven ability to meet deadlines ● Strong analytical and problem-solving skills ● Ability to act with integrity, professionalism, and confidentiality ● Thorough knowledge of employment-related laws and regulations

	Profile 2 : <ul style="list-style-type: none"> • Outstanding communications and interpersonal skills • Impactful presentation style • Excellent organizational and time management skills • Ability to multitask and prioritize daily workload • Creative thinker and proactive problem solver • A positive “can do” attitude
How to Apply?	<p>All interested and Eligible students need to apply on the Link Below latest by 31st Dec 2020.(5 PM)</p> <p><u>CLICK HERE</u></p>

My Best Wishes are with you!

Prof (Dr.) Ajay Rana

Ph.D (CSE) & M.Tech (CSE) - Two Time Gold Medalist
SMIAENG, SMIACSIT, LMISTE, LMPF, LMCSI & MIET (UK)

Senior Vice President – Amity Education Group

Dean – Industry & Academia Alliance

Advisor – Amity Education Group